

**Brimfield Public Library District Board of Trustees Meeting Minutes**  
**Monday, July 17, 2023**

**Call to Order** - Pam Fabish called the meeting of the Brimfield Public Library Board of Trustees to order.

**Roll Call** - Pam Fabish took roll call with the following members present: Trip Barton, Natalie Zeman, George Stenger, and Director Katie Hahn. Holly More, Angie Sneeringer, and Shirley Sollenberger were absent.

**Public Comment** - None

**Secretary's Report** - George Stenger made a motion to approve the June Regular Meeting Minutes. Trip Barton seconded; motion carried.

**Treasurer's Report** - Trip Barton made a motion to approve the June Financial Report. Natalie Zeman seconded; motion carried.

Trip Barton made a motion to approve the Year End Report. Natalie Zeman seconded; motion carried.

George Stenger made a motion to approve the July bills. Pam Fabish seconded; motion carried.

**Director's Report - Monthly Report**- Director Katie Hahn presented the Director's Report and the board reviewed.

**Unfinished Business** - The board reviewed Director Katie Hahn's director evaluation and salary adjustment. Trip Barton made a motion to approve them. Natalie Zeman seconded; motion carried.

**New Business** -

Trip Barton made a motion to approve Non-Resident Card Fee. Pam Fabish seconded it; motion carried.

Natalie Zeman made a motion to approve the Budget and Appropriations Ordinance 23-02. Pam Fabish seconded; motion carried.

Trip Barton made a motion to table the Staff Benefits Policy Update until the August meeting. Natalie Zeman seconded; motion carried.

Natalie Zeman made a motion to approve the Parental Leave Policy Update. Trip Barton seconded; motion carried.

George Stenger made a motion to approve the Public Comment at Board Meetings. Pam Fabish seconded; motion carried.

Trip Barton made a motion to approve the Bylaws Update. Natalie Zeman seconded; motion carried.

Natalie Zeman made a motion to approve the VHS to Digital Conversion Policy. George Stenger seconded; motion carried.

Pam Fabish made a motion to table the FY23-24 Project Priorities until a future meeting. George Stenger seconded; motion carried.

Pam Fabish made a motion to table the Strategic Plan Proposal until a future meeting. Trip Barton seconded; motion carried.

**Adjournment** - Natalie Zeman made a motion to adjourn. Trip Barton seconded; motion carried.

**Next Meeting** - Monday, August 21, 2023 at 6:30 p.m.

Respectfully submitted,  
George Stenger