

**Brimfield Public Library District Board of Trustee Meeting Minutes**  
**Monday, September 16, 2024 at 6:30 p.m. at the Library**

**Call to Order**

Holly More called the meeting of the Brimfield Public Library Board of Trustees to order at 6:34 p.m.

**Attendance**

Holly More took roll call with the following members present: Pam Fabish, Trip Barton, Angie Sneeringer, George Stenger, and Director Katie Hahn.

**Public Comment**

None

**Reports**

**Secretary**

**August 19 Regular Meeting Minutes**

Trip Barton made a motion to approve the August Regular Meeting minutes. Angie Sneeringer seconded; motion carried.

**August 19 Closed Session Minutes**

Pam Fabish made a motion to accept and open the August 19 Closed Session Minutes. George Stenger seconded; motion carried.

**August 19 Closed Session Recording**

Trip Barton made a motion to keep the August 19 Closed Session Recording closed. Angie Sneeringer seconded; motion carried.

**September 4 Special Meeting Minutes**

George Stenger made a motion to approve the September 4 Special Meeting Minutes. Trip Barton seconded; motion carried.

**September 4 Closed Session Minutes**

Angie Sneeringer made a motion to accept and open the September 4 Closed Session Minutes. Pam Fabish seconded; motion carried.

**September 4 Closed Session Recording**

Angie Sneeringer made a motion to keep the September 4 Closed Session Recording closed. Pam Fabish seconded; motion carried.

**Treasurer**

**August Financial Report**

George Stenger made a motion to approve the August Financial Report. Angie Sneeringer seconded; motion carried.

### **September Bills**

Pam Fabish made a motion to approve the September bills. Trip Barton seconded; motion carried.

### **Director**

#### **Monthly Report**

Director Katie Hahn presented the Director's Report and the board reviewed.

### **Unfinished Business**

None

### **New Business**

#### **Mortgage Payment & Special Reserve Fund Plan**

George Stenger made a motion to defer action until a future meeting when more exact financials can be presented. Pam Fabish seconded; motion carried.

#### **Right of First Refusal for Neighboring Property**

Angie Sneeringer made a motion for a right of first refusal for \$750 be written up for a neighboring property. George Stenger seconded; motion carried.

#### **Draft Strategic Plan**

Trip Barton made a motion to approve a new vision statement, a revised mission statement, and new strategic goals. Pam Fabish seconded: motion carried.

#### **Serving Our Public 4.0: Chapter 3 Personnel**

The board reviewed.

#### **Marketing Specialist Position & Job Description**

George Stenger made a motion to approve the position and posting for a Marketing Specialist Position. Trip Barton seconded; motion carried.

### **Adjournment**

Angie Sneeringer made a motion to adjourn the meeting. Trip Barton seconded; motion carried.

**Next Regular Meeting Monday, October 21, 2024 at 6:30 p.m.**

Respectfully submitted,  
George Stenger  
Secretary