

Brimfield Public Library District Board of Trustee Meeting Minutes
Monday, December 15, 2025 at 6:30 p.m. at the Library

Call to Order - Holly More called the meeting of the Brimfield Public Library Board of Trustees to order at 6:30 p.m.

Attendance - Holly More took roll call with the following members present: Cathryn Hill, Laura Sollenberger, George Stenger, Natalie Zeman, and Director Katie Hahn.

Public Comment - None

Reports

Secretary

November Regular Meeting Minutes - Natalie Zeman made a motion to approve the November Regular Meeting minutes. Cathryn Hill seconded; motion carried.

Treasurer

November Financial Report - George Stenger made a motion to approve the November Financial Report. Cathryn Hill seconded; motion carried.

December Bills - Laura Sollenberger made a motion to approve the December Bills. Natalie Zeman seconded; motion carried.

Director

November Monthly Report - Director Katie Hahn presented the Director's Report and the board reviewed

Unfinished Business - None

New Business

Bi-Annual Review of Closed Minutes - George Stenger made a motion to keep the recordings of the closed sessions closed. Laura Sollenberger seconded; motion carried.

Copy Machine Contract - Cathryn Hill made a motion to approve the Copy Machine Contract with the current supplier and a new copy machine. Laura Sollenberger seconded; motion carried.

Standards: Collection Management - The board reviewed the Collection Management Standards.

Library Bill of Rights - George Stenger made a motion to approve the Library Bill of Rights. Natalie Zeman seconded; motion carried.

The Freedom to Read Statement - Natalie Zeman made a motion to approve the Freedom to Read Statement. Laura Sollenberger seconded; motion carried.

The Freedom to View Statement - Laura Sollenberger made a motion to approve the Freedom to View Statement. Natalie Zeman seconded; motion carried.

Code of Ethics of the American Library Association - Cathryn Hill made a motion to approve the Code of Ethics of the American Library Association. George Stenger seconded; motion carried.

Closed Session (Action) as pursuant to 5 ILCS 120/2 (c) (11, 5)

As pursuant to 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent and 5 ILCS 120/2 (c) (5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired

The board unanimously voted to not go into a closed session and to discuss actions relating to 123 S. Galena Ave. in open session.

Actions Relating to Discussion of 123 S. Galena Ave. - Laura Sollenberger made a motion to approve the next step: Authorize counsel to file an Appearance to track the case and authorize a representative to open a dialogue with the Bank's attorney regarding a potential purchase if the Board desires the land. George Stenger seconded; motion carried.

Adjournment - Natalie Zeman made a motion to adjourn the meeting. Cathryn Hill seconded; motion carried.

Next Regular Meeting Monday, January 26, 2026 at 6:30 p.m.

Respectfully submitted,
George Stenger
Secretary